



# CENTRAL UNIVERSITY OF RAJASTHAN

NH-8, Bandarsindri, Tehsil Kishangarh, District Ajmer (Raj.)-305817  
website: [www.curaj.ac.in](http://www.curaj.ac.in)

## TERMS & CONDITIONS

(Ref. Advt.: CURAJ/R/F.93/2017/2832 dated 06-10-2017)

Central University of Rajasthan is inviting **Online Applications** from eligible Indian Citizens for its various teaching positions.

1. List of various teaching positions for this recruitment drive can be found at [www.curajrecruitment.in](http://www.curajrecruitment.in)
2. Minimum eligibility for each position is governed by UGC notification and qualifications specific to individual positions are given at [www.curajrecruitment.in](http://www.curajrecruitment.in)
3. Candidate must be a citizen of India for regular appointment.
4. The medium of instruction at CURAJ is English and teachers are required to teach in English.
5. Candidates are advised to ensure/satisfy themselves that they fulfil all the eligibility norms. It is the responsibility of the candidate to assess his/her eligibility for the post for which he/she is applying.
6. Each position is identified by standard format: Designation (Reservation) in Subject. It is necessary to submit separate application for each position.
7. Candidates are requested to go through the Online Application carefully and provide the information as required. Candidates can contact Helpline in case of any difficulty in filling up the online application Form.
8. The PBAS scores are calculated automatically. Candidates are required to mention the serial number of the journal as indicated by UGC, impact factor (JCR) and author status related to all the publications.
9. The PBAS score calculated in the online form is only indicative of the applicants eligibility and it shall be confirmed following due scrutiny by the appropriate committee constituted by the University as per UGC 2016 norms and subject to verification.
10. All supporting documents are required to be uploaded after self-attestation and hence, candidates are advised to prepare the pdf files of each of the required documents before starting the online application process. Publications need not be self-attested.
11. Candidates applying for (SC)/(ST)/(OBC)/(PWD) must ensure that they are entitled to such reservation as per Govt. of India lists/rules/norms. They must upload certificate supporting their claim.
12. The PWD candidates with less than 40% of relevant disability shall not be considered.
13. Candidates other than SC/ST/PWD category are required to pay Rs 1500 for each application. SC/ST/PWD candidates and regular in-service candidates of Central University of Rajasthan are exempted from application fee.
14. Online payment will be made by using Credit Card, Debit Card, Net Banking and UPI for the post applied as per details given below:

S.No.	Category	Amount
1	GEN & OBC	Rs. 1500/-
2	SC, ST & PWD	Nil
3	Regular Employees of Central University of Rajasthan	Nil

15. Candidates applying for more than one post must submit separate applications. Fees for each application in total to be paid only once. Fee once paid will not be refunded.
16. The candidate(s), who are employed, should apply through proper channel. They may submit an advance copy of the application to meet the deadline for receiving the application and should produce a "No Objection Certificate" from the employer at the time of interview, failing which he/ she shall not be interviewed.
17. The candidate(s) should also submit Vigilance Certificate from the employer at the time of interview.
18. Applications will be scrutinized by a Scrutiny Committee and a list of eligible/ not-eligible candidates will be prepared on the basis of stipulated guidelines/criteria as decided by the University.
19. The list of eligible candidates and the list of not-eligible candidates (indicating the reason for not-eligible) will be uploaded on the University website after the scrutiny.
20. Candidates who are shown not-eligible at this stage will have an opportunity to submit their grievances/clarification with documentary evidences for reconsideration within a stipulated deadline.
21. After taking into consideration the grievances, the scrutiny committee will arrive at the final list of eligible candidates. On the basis of academic records, publications, experience and API Score etc. as decided by the University, a final list of shortlisted candidates (as per ordinance 05 of CURAJ) will be notified and called for interview. Candidates residing outside India will be interviewed through Skype (or any other Video Conferencing mode) if request is made in advance.
22. The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for the interview. Where the number of applications received in response to an advertisement is large and it is not feasible or convenient to interview all the candidates, the University at its discretion, may restrict the number of candidates to a reasonable limit on the basis of qualifications / experience higher than the minimum prescribed for the post. The University, however, prefers candidate possessing higher qualifications and experience.
23. University may not hold interview if there are not enough candidates. In such case, the position is generally advertised again in the next round of recruitment. The applications received in this round will be considered valid for 12 months, if no interview is held.
24. The dates of interviews will be notified on the University website and will be sent by email (as provided in the application form) to the shortlisted candidates. Any change of correspondence address/email/phone from the one given in the application form should at once be communicated to the University.
25. Candidates are advised to visit the University website at regular intervals for the updates.
26. No TA/DA will be paid for attending interview. However, for outstation SC/ST/PWD candidates second class railway to and fro fare on shortest route will be reimbursed after attending the interview. This is not admissible to SC/ST/PWD candidates who are already employed in the Central/ State Government services.
27. Candidate should bring all the original documents such as certificates, mark sheets, publications, testimonials supporting age, caste, qualification, experience etc. at the time of interview.
28. The process of selection may be by a presentation/ seminar/interview or a combination thereof.
29. The qualifications, emoluments and conditions of service, including age of superannuation etc., shall be according to the norms of University/ UGC/ Govt. of India as amended from time to time.
30. The date for determining the eligibility of all the candidates in every respect will be the closing date of submission of online application.
31. The University shall process the applications entirely on the basis of information/documents submitted by the candidates. In case the information/documents are found to be false/ incorrect by way of omission or commission, the responsibility and liability shall lie solely with the candidate.
32. Suppression of factual information, supply of fake documents, providing false or misleading information or any other undesirable action by the candidate shall lead to cancellation of his candidature.

33. All certificates, which are not in either English or Hindi, need to be translated preferably to either English or Hindi and the same shall be self-attested.

**34. The University reserves the right -**

- (i) To withdraw the advertisement either partly or wholly at any time without assigning any reason to this effect.
- (ii) To fill or not to fill up some or all the posts advertised for any reasons whatsoever.
- (iii) To increase/decrease the number of posts at the time of selection and make appointments accordingly.
- (iv) To offer a post at a level lower than that applied for, depending upon the qualifications, experience and performance of the candidate.
- (v) To consider "in absentia" candidature of those who may not have applied or who may have applied but are not able to appear for the interview
- (vi) To consider applications received after last date.
- (vii) To consider the appointment on direct recruitment / on deputation / contract basis.
- (viii) to decide criteria / procedure for short listing of the candidates
- (ix) To relax any of the qualifications, experience, age, etc., in exceptionally deserving cases of all posts on the recommendations of the Screening and Selection Committee as per the GOI/ UGC/ University norms.

35. The University shall verify the antecedents or documents submitted by a candidate at any time, at the time of appointment or during the tenure of the service. In case it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents / background and has suppressed the said information, his services shall be terminated without prejudice to any other action initiated by the University.

36. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the University reserves the right to modify / withdraw/ cancel any communication made to the candidates.

37. In case of any dispute / ambiguity that may occur in the process of selection, the decision of the University shall be final.

38. In case of any disputes, any suites or legal proceedings against the University, the territorial jurisdiction shall be restricted to the Rajasthan High Court Bench Jaipur only.

39. Central University of Rajasthan will not be responsible for any loss of e-mail, loss of any communication due to wrong address provided by the candidate, unsuccessful transaction by Payment Gateway etc.

40. No correspondence or personal enquiries will be entertained by the University regarding eligibility condition, conduct and result of interview and reasons for not being called for interview. Candidates are advised to regularly visit the University website for getting the information about progress in scrutiny work/ result, important dates for selection process etc.

**41. All correspondence from the University including interview call shall be sent to the e-mail ID as provided by the candidate.**

42. After the submission of online application and after successful payment of fees, candidates will be required to take the printout of the online application form and send it (without any enclosures which are uploaded) in an envelope duly superscripted "Application for the post of \_\_\_\_\_" to "**Deputy Registrar (Establishment), Central University of Rajasthan, NH-8, Bandarsindri, Kishangarh, District Ajmer, 305817, Rajasthan**" so as to be received by the undersigned on or before **06<sup>th</sup> November 2017** up to 5:00 p.m. It is mandatory for the candidate to sign on each page of the hard copy.

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