



## **NATIONAL INSTITUTE OF AYURVEDA**

(Deemed To Be University Under *de-novo* Category)

(Ministry of AYUSH, Govt. of India)

**Jorawar Singh Gate, Amer Road, JAIPUR-302002**

### **ENGAGEMENT OF CONSULTANT(ACADEMIC)**

National Institute of Ayurveda, Deemed University, invites Application to engage Consultant(Academic) on contractual basis. For details like Purpose & Scope of Engagement, Educational Qualification, Age Limit, Remuneration etc. please visit our Website: [www.nia.nic.in](http://www.nia.nic.in) The Application Performa and Conditions/Instructions can also be seen and downloaded from Website [www.nia.nic.in](http://www.nia.nic.in)

**(J P SHARMA)**  
**JOINT DIRECTOR(ADMN.)**  
**12-5-2021**



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## **ENGAGEMENT OF CONSULTANT(ACADEMIC)**

1. The Institute invites Application to engage Consultant(Academic) purely on contract basis initially for a period of one year which may be extended depending on requirement. The purpose of the engage of consultant Details of the Position, Age, Emoluments are hereunder:

Position	No. of Position	Monthly Fixed Remuneration
Consultant(Academic)	1(One)	50,000/-

2. **Purpose and Scope of Engagement:**

The National Institute of Ayurveda is an autonomous body under the Ministry of AYUSH and has been declared as Deemed-to-be-University under de-novo category on 9-11-2020 by the Ministry of HRD, Govt. of India and also accredited 'Grade A' by NAAC. It is instrumental in the field of Ayurveda as well as whole AYUSH System of Medicine and it has its academic excellence to maintain quality of higher education. As NIA has been declared Deemed-to-be-University recently and its work is to be streamlined as an Deemed University. It is essential to have Consultant who possess the requisite skill set. He should be high quality professional, capable of lending their expertise in the field as per the requirement of NIA Deemed University. The purposes of the engagement of such Consultant(Academic) are: framing of the Statutes, Ordinances, Rules & Regulations, Establishment of various Cells and overall supervision of various bodies of the Deemed University and also to manage various academic affairs.

3. **The Applicants should be:**

A Retired Registrar or Joint Registrar or Deputy Registrar or equivalent from Central/State University/Autonomous Institutions like IITs/NITs with having considerable experience in functioning of University/Deemed University and with experience of handling of Academic and Administrative matters independently.

4. **Age Limit:**

- (i) Should not be more than 62 years of age on the last date for receipt of application.
- (ii) The age ceiling for continuation of contract shall be 65 years as on the date of renewal of contract on year to year basis. However, a relaxation of two years can be made in exceptional cases involving sensitive matters for the sake of continuity or technical expertise. Such continuation shall be taken on an year-to-year basis, and shall depend on the quality of services rendered subject to satisfaction and recommendation of Head of the Department.

5. **Submission of Application through E-mail:**

Interested persons may apply on prescribed Application with photocopies of self-attested supporting documents i.e. Educational and Experience Records etc. through email consultantacademic@nia.edu.in

6. The candidate can send the scanned copy of filled in application form along with all the required documents as single PDF on email consultantacademic@nia.edu.in on or before 21-5-2021 till 5:00 PM. Candidates must ensure that the Application submitted through email should be as single PDF document. Separate PDF documents of a single candidate will not be

accepted. The candidate must bring the original copy of the completely filled application form physically at the Joining Time along with the copies of the documents. Application received after the last date shall not be entertained.

7. The Application Performa and Conditions/Instructions can be seen and downloaded from Website [www.nia.nic.in](http://www.nia.nic.in)
8. The selection to the above position will be made on the basis of a Walk-in-interview/Video Conferencing to be held at National Institute of Ayurveda, Deemed to be University, Jaipur 302002, the date will be informed shortly through NIA Website/email. Only shortlisted candidates will be called for the interview.

**(J P SHARMA)**  
**JOINT DIRECTOR(ADMN.)**  
**12-5-2021**



**10. List of Enclosures attached with the Application :**

- 1.
- 2.
- 3.
- 4.
- 5.

**DECLARATION**

I hereby declare that the information furnished in this Application is correct and true to the best of my knowledge and belief and I understand that furnishing any false/improper information will lead to rejection and cancellation of my candidature and also that I am liable for legal and/or disciplinary action as may be initiated by the National Institute of Ayurveda.

**DATE:**

**SIGNATURE &  
NAME OF THE CANDIDATE**

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## **ENGAGEMENT OF CONSULTANT(ACADEMIC) ON CONTRACTUAL BASIS**

### **TERMS AND CONDITIONS**

1. The selected Consultant(Academic) will look the work of National Institute of Ayurveda, Deemed University, Jaipur and also under the control of Officers concerned of NIA, Jaipur.
2. The Consultant(Academic) shall report to the Registrar/Joint Registrar to the Vice-Chancellor I/C or equivalent Officers as per the internal mechanism of the NIA, Deemed University, Jaipur .
3. He shall work independently on the given tasks and no regular staff will report to him.
4. The engagement of Consultant(Academic) will be purely on contract basis and will not confer any right for regular appointment in the Institute.
5. The engagement is of the nature of fee-based consultancy and does not in any way tantamount to any appointment or employment or job.
6. The engagement as Consultant shall not be considered as a case of re-employment.
7. A Monthly Fixed Remuneration of Rs. 50,000/- will be paid to the selected Consultant(Academic).
8. He shall not be entitled to any allowance such as DA, Transport Facility, HRA, Residential Accommodation, CGHS, Medical Reimbursement etc.
9. The contract initially would be for a maximum period of one year and may be further extended, subject to functional requirements and also subject to appraisal of the performance.
10. In case the contract is renewed after satisfactory completion of one year service, 5% increase in Monthly Remuneration shall be given every year.
11. The retired Govt. Servant engaged as Consultant(Academic) shall continue to draw Pension and Dearness Relief on Pension during the period of his engagement as Consultant(Academic).
12. There shall be no change in the terms and conditions of the contract once it is finalized.
13. The Consultant(Academic) shall be entitled to avail 12 days Leave in a calendar year. The reimbursement will be on pro-rata basis. Therefore, he shall not draw any remuneration in case of his absence beyond 12 days in a year.
14. The un-availed leave in a calendar year can neither be carried forward to the next calendar year nor be entitled for any leave encashment.
15. The Consultant(Academic) shall be required to observe the normal Office Timings and may also be called upon to attend the Office on Saturdays, Sundays or any holidays in case of urgency.
16. The Income Tax or any other Tax will be deducted at source as per Government instructions. Necessary TDS Certificate will be issued.
17. The Consultant(Academic) will maintain absolute confidentiality and secrecy of the information handled by him. The secrecy and confidentiality are to be maintained even after termination of the engagement.
18. The Intellectual Property Rights (IPR) or the data generated or collected as well as deliverable by the Consultant(Academic) produced for the Department/organization shall remain with the Institute.
19. The Consultant(Academic) shall not utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of assignment for the, without the express written consent of the Institute.
20. The Consultant(Academic) shall be bound to hand over the entire set of records of assignment to the Institute before expiry of the contract, and before the final payment is released by the Institute.
21. The Consultant(Academic) would be required to sign a Non-Disclosure Undertaking in the Performa which will be provided to him.

22. The Consultant(Academic) appointed shall, in no case, represent or give opinion or advice to others in any matter which is adverse to the interest of the Institute nor will he indulge in any activity outside the terms of employment/contractual assignment.
23. The Consultant(Academic) shall not claim any benefit/compensation/absorption/regularization of service with the Institute under the provision of Industrial Disputes Act, 1947 or Contract Labour (Regulation and Abolition) Act, 1970.
24. The Consultant(Academic) engaged from open market shall give a Bond at the time of initial engagement/renewal to the effect that his engagement shall not confer any right/claim for regularization of his service in the Institute.
25. The Institute retains the right to terminate the contract at any time without giving any notice and also without assigning any reason. Some of the situations under which the Institute may terminate the contract are:
  - i) The Consultant(Academic) is unable to address the assigned work.
  - ii) Quality of the assigned work is not to the satisfaction of the Institute.
  - ii) The Consultant(Academic)is found lacking in honesty and integrity.
26. The Consultant(Academic) shall work independently on the given tasks and no regular staff will report to him.
27. The Consultant(Academic) from open market shall be engaged only after Police Verification of his antecedences.
28. The Institute has the right to cancel the Advertisement issued for engagement of Consultant(Academic) and not to proceed in the matter for engagement of the Consultant(Academic) at any stage, to accept or to reject any or all the applications without giving any explanation or notice, whatsoever.

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